



NORTHERN YOUTH SERVICES INC. / SERVICES A LA JEUNESSE DU NORD

EMPLOYMENT OPPORTUNITY

FACILITIES SUPERVISOR

COMPETITION #2026-04

(2 POSITIONS - 1 SUDBURY & 1 NORTH BAY - NEW)

Northern Youth Services Inc. envisions a future where all youth have the skills and opportunities they need to respond positively in any situation.

For the youth we serve – those currently, or at risk of being in conflict with the law.

Our vision is to have youth succeed and contribute positively to society.

Our mission is to deliver highest level services by providing youth with the tools to succeed.

We value a youth-centred, strength-based approach that recognizes diversity and accountability.

Northern Youth Services Inc. is responsible for the delivery of Youth Justice Detention/Custody Programs and Community-based Programs.

LOCATION OF POSITION: Sudbury/North Bay, ON

SCHEDULE: Permanent Full-Time, 40 hours per week (Monday - Friday, 9-5).

ANNUAL SALARY: \$68,000 - \$74,000

MINIMUM QUALIFICATIONS:

- Has relevant license or certifications, skills and experiences directly relevant to the job specification (property management experience, painting, plumbing, carpentry and renovations, pre-trades)
- Demonstrate practical abilities and general maintenance and working knowledge of plumbing, heating, electrical and carpentry trades.
- Physically able to perform duties and responsibilities
- Must provide a clear Police Broad Records Check (Criminal Reference Check)
- Valid Ontario Driver's Licence (Class G) with a safe driving record
- Strong oral/written communication skills, problem-solving and organizational skills
- Computer competency (Microsoft Office)
- French language is an asset

OVERVIEW OF RESPONSIBILITIES/DUTIES:

- Reports directly and is accountable to the Executive Director/designate
- Oversees the repair, upkeep and maintenance of an organization's assets and properties.
- Plan, organize, direct, control and evaluate construction projects
- Collaborate with vendors and contractors, and coordinate with tenants, to expedite completion of work
- Maintain building systems by contracting for repairs and service, and prepare specifications for competitive bids on larger maintenance projects and service agreements
- Manage daily property requirements and plan capital improvements by regularly inspecting properties for damage and inefficiencies
- Perform grounds work, including but not limited to grass cutting, hedge trimming, pruning, planting flowers/weeding, raking, snow blowing, etc.
- Adheres to Occupational Health and Safety requirements
- Ensure compliance with Public Health Inspector, Fire Inspections, etc.
- Maintain accurate records regarding preventative maintenance, work orders, inventories and purchase orders
- Occasional emergency on-call

BENEFITS: Dental care, Vision Care, Disability Insurance, Extended Health Care, Life Insurance, Paid Time Off, RRSP Match

Posting available in French upon request

To learn more about Northern Youth Services Inc. please visit our website at <https://www.northernyouthservices.ca/>

APPLY by January 30, 2026, 4 PM
by submitting a cover letter and resume via e-mail to
hiring@noryouth.ca